

The “Care and Feeding” of the Stella Cadente Olive Oil Bar

Daily Tasks (AM)

- Empty and/or replace all trash receptacles (pint containers, garbage bags)
- Assure that floor mat is under shelving unit
- Check volume of each fusti and refill as needed
- Wipe down each fusti with windex and paper towel
- Empty spouts of each fusti and wipe (do not use windex)
- Refill sample cups
- Face jars, wipe any spills on jars and shelf rails
- Pull off and dispose of excess empty label tape
- Wipe down sample dispensers

Daily Tasks (mid-shift)

- Straighten and empty trash as needed
- Wipe any spills

Daily Tasks (PM)

- Straighten and empty trash as needed
- Wipe any spills
- Refill sample cups
- Face jars, wipe any spills on jars and shelf rails

Weekly Tasks

- Top off fustis from 5 gallon buckets
- Check stock levels of 5 gallon buckets, reorder as needed
- Restock sample cups and jars from back, reorder as needed
- Remove fustis from shelf boards and wipe down shelves
- Taste samples for rancidity
- Refill sample dispensers, if needed (less than half full)
 - ** do not top off sample dispensers, as this allows old, potentially rancid, oil to remain in the bottom of the dispenser and contaminate newly added oil-empty the dispenser, wipe clean and then refill with all new oil
- Completely wipe down sample dispensers with windex
- Reprint/refill recipe cards as needed
- Straighten signage, remove go-backs or trash behind fustis

Monthly Tasks

- Completely empty sample dispensers, smell for rancidity
- If containers smell bad, soak for 1+/- hour with 1 part lye to 5 parts water and rinse well. Allow to air dry, and wipe with paper towel before refilling.
- Remove fustis and boards, wash boards in hot soapy water and allow to air dry
- Wash outside of fustis with warm soapy water (take care not to let any water or soap get inside the fusti) and wipe down with a towel
- Wipe down shelves with warm, soapy water and dry thoroughly
- Wash dirty or oily jars, as needed
- Reset boards and fustis
- Replenish all collateral such as recipe cards, labels, and reorder as needed